



VOLUNTEER OPPORTUNITY:

Plant Recorder

LOCATION: San Luis Obispo Botanical Garden, off Highway 1 in El Chorro Regional Park, between San Luis Obispo and Morro Bay



NEED: Volunteers to assist with plant record database management, mapping and information distribution.

JOB DESCRIPTION: Work with other plant recorder volunteers (the Accessioning Committee) on-site at the Garden on Tuesday mornings from 9:00 AM to 11:00 AM and occasional work at home.

DUTIES AND RESPONSIBILITIES:

- Document the SLOBG plant collection
- Build and maintain a database of the plant specimens in the Garden
- Assign accession numbers to all new specimens
- Tracks plant locations in the garden
- Review the existing collections and follow-up on new plantings
- Provide information about collection materials in response to various inquiries from SLOBG staff and volunteers as well as outside researchers

QUALIFICATIONS AND REQUIREMENTS:

- Interest in plants, especially nomenclature
- Basic computer skills (e.g. Excel, Word and email)
- Ability to research information about collection plants online or in the SLOBG Library
- Recordkeeping ability and organized
- Interest in or experience with GPS and mapping

TRAINING: On-the-job training on the SLOBG collection database and mapping procedures will be provided by current volunteers. A general orientation to the garden and its mission will be provided.

COMMENTS: The living collections of the San Luis Obispo Botanical Garden are essential to achieving its mission as a scientific and educational institution dedicated to improving the understanding, appreciation and preservation of mediterranean climate plants.

**For more information contact the Director of Volunteers at
805.541.1400x305 or volunteer@slobg.org.**